

Manette Ansay

STANDOUTSTORYCOLLEGEADVISING.COM

Standout  
Story  
COLLEGE ADVISING

## **The Novel: Comprehensive College Planning & Application Support 9th-11th Grade Start**

This is a sample syllabus. Advising cadences, time allocation, and emphasis will be adjusted according to the student's individual goals and needs, which may evolve over time. My role will be to guide the student in building a great-fit college list while keeping things on track: documenting milestones, supporting interests, presenting opportunities, and advising throughout the process. Meetings are one-on-one unless otherwise noted.

### **9th-10th Grade**

#### **Comprehensive Intake Advising**

- Transcript, test score, and activities assessment
- Exploration of interests & curiosities
- Initial college conversation

#### **Family Questionnaire Assessment (student + family)**

- Personal history assessment
- College planning and application roadmapping
  - Referral to financial planner (as needed)
  - Referral to academic support (as needed)
  - Standardized test planning (as needed)

#### **Assessment of Leadership and Special Interests**

- Identification of unique areas of strength
  - Self-study, special interests
  - Club, school & community involvement
  - Potential for outreach and impact

#### **Summer Enrichment Planning**

- Employment/pre-college applications
- Volunteer work and/or self-study

Coursework and/or certificates

What is a Great-Fit College List?

Assigned website exploration & virtual college visits

Exploration of programs and majors

Standardized testing plan

Preparing for College Visits

Additional college research

Initial admissions correspondence

College interview prep

Family Meetings as Needed (student + parent)

Preliminary college list & strategy conversation

College visit roadmap for OOS colleges

Standardized testing follow-up

## **11th grade**

Increased Academic Rigor

Curriculum enrichment; plan for standardized tests

Project and goal check-ins and check-ups

College readiness/tutoring referrals as needed

Leadership with Legacy

Strengthening student's most meaningful roles, self-study, special interests

Documentation of quantifiable outreach and impact

Legacy project roadmapping and planning

College Planner Pro Onboarding Session

Platform tutorial

Load draft college list & set up task lists

Run admissions probability

Pre College Application Prep

Social media clean-up/ LinkedIn Set-up (at 16)

Build Preliminary Activities List

Strategize meaningful letters of recommendation

Refinement of College List

Exploration of Mission Statements and IPs

Merit aid, additional aid models  
Honors colleges, co-op, and capstones

Introduction to the Common Application  
Development of Activities List  
Personalized writing prompts and “sprints”  
Close readings of successful essays

Summer Enrichment Planning  
Internship/employment/pre-college applications  
Volunteer work and/or self-study  
Additional coursework/research experience  
Resume creation and review

Family Meeting (student + parent)  
Finalize college list  
Review application and aid strategies  
Roadmap final standardized testing  
Roadmap application milestones and deadlines

## **12th Grade (June-October 15)**

Common Application Support Meetings  
Revision & finalization of activities (holding final stats until submission)  
Personal essay brainstorming and drafting  
Review of revision(s) with written feedback  
Community Disruption Section (when relevant)  
Additional Information section  
Key supplemental essays  
Brainstorming, review of drafts and revisions  
Review of Institutional Priorities/Mission Statements  
Targeted research support  
Understanding SCOIR  
Nudge/follow-up on FAFSA and CSS forms

Introduction to the University of California Application  
Activities list review  
Brainstorming and drafting of Personal Insight Prompts  
Review of revision(s) with written feedback

Assistance with “stealth” essays

Honors college/scholarship application and essay support

Remaining package hours may focus on:

Additional scholarship applications

Invited Honors College application support

Additional program and major advising

Additional college visit support

Additional Demonstrated Interest and Admissions correspondence support

Mock interviews/interview preparation

Waitlist strategies/ review of LOCI

Offer Negotiation Support

Assistance with final decisions

The Novel package is capped at 35 hours of the advisor’s time. This cap is to encourage student accountability while minimizing the cost of this package. It also discourages last-minute additions of colleges and/or types of applications that result in time-crunches and stress. At the beginning of senior summer, at our family meeting, college lists are finalized, and the number and type of applications are set.

All Novel students receive, during the fall of their senior year, free passes to Manette’s weekly Virtual Office Hours, currently available on Mondays.

Additional hours are available for purchase, by mutual agreement, in 5 hour blocks.